



SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY

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SDMS Image Library - How to Upload Images

- The SDMS is seeking the following images for the *SDMS Image Library*:
 - Pathology
 - Normal scans
 - Probe placement
 - Artifacts
 - Protocols
- Over 70 file types can be uploaded to *SDMS Image Library*. The maximum file size is 1GB.
- Don't forget to abide by HIPAA rules and remove all identifying information prior to posting your images.

Follow the steps below to upload your images.

- Access the **SDMS Image Library** in SDMS Collaborate at: <https://collaborate.sdms.org>



- Click the **Add to Image Library** button



SDMS Image Library Upload Instructions

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- Enter **Title** of the library entry (Required)
- Confirm that **SDMS Image Library** is selected
- Enter **Full Description** of the library entry
- Click **Next**
- Click **Choose and Upload**.
- Navigate to where the image files are stored using the left-hand menu bar in the pop-up window. Multiple files can be uploaded at the same time.
- The **Convert** button allows you to change the orientation of the image as well as sharpen and blur.
- Click **Upload**
- If necessary, delete images by clicking the **Trashcan Icon**.
- Click **Next**
- Enter **Title** and **Description** for each image.
- Drag and drop to arrange the display order of the images.
- Click **Finish** to send your entry for review. You will not be notified when the image is posted, edited, or rejected